



Common Thread  
Quilt Guild

Annual Report

For the year ended  
June 30, 2022

## President's Report

### Laura Evans

We are an adaptable people. Virtual meetings. Zoom. Masks. Vaccination status on our phone. As a Quilt Guild, we can add virtual workshops and virtual sew days. Covid-19's impact has gone much beyond the illness. Too many of us have been sick though we are hopeful that 3 and 4 vaccinations protect us from serious effects. But we have continued to learn and find ways to be together as a quilting community.

Many of us credit quilting as having kept us going through social isolation and lockdowns. The Common Thread Quilt Guild gave us a focus. Workshops were held over zoom, bringing teachers from further afield than we could otherwise afford. The same with top-notch speakers, this year from Australia to Kentucky. We sewed hundreds of quilts donated by the Guild to community organizations, adding refugees from Ukraine to the list of recipients.

By April 2022, we started to meet again in person. Members meetings, library, retreats, sew days were all held to start to rebuild our quilting community. I thank all the organizers who took up the challenge to plan "in person" events. I thank all the quilters who weighed the health risk and the mental health benefit and participated.

We were the first Quilt Guild in Eastern Ontario to hold an in person quilt show. It was a leap of faith by the quilt show planning committee to start their discussions last fall. All the behind the scenes logistics, volunteer recruitment and sewing paid off with a beautiful display of 140 quilts seen by over 1000 guests on a lovely spring weekend. Congratulations.

As President, I have worked with a dedicated and knowledgeable Executive team. Everyone knew what they had to do and made it work. I didn't even get to meet some of you or others it was only late in the year. Together we "ironed out the wrinkles" for a "patchwork" of programming and "seamless" communications.

Covid-19 will continue to impact society. We have seen that the Common Thread Quilt Guild, it's members and the volunteers on the Executive are able to find ways to continue with what brings us together and makes us happy. Let's Quilt!

## **Minutes of the Annual General Meeting (AGM)**

Zoom Meeting  
Tuesday, November 9, 2021

### **Annual Report July 1, 2020 – June 30, 2021:**

The CTQG's Annual Report for the year July 1, 2020 to June 30, 2021 was provided to the members via email prior to the meeting, and was formally presented by the President, Laura Evans, during the AGM.

A motion was made by Ann Ryder to accept the minutes from the AGM of October 13, 2020, the 2020/2021 Financial Review, and the CTQG Annual Report for the year ended June 30, 2021. This motion was seconded by Joan Bowman. The motion was passed unanimously by membership via Zoom.

There were no questions or concerns raised over the report

## **Minutes of the Common Thread Quilt Guild Members` Meeting**

Held at MIFO, Orleans  
Tuesday, June 14, 2022

### **Elections June 2022**

Laura Evans, President, thanked the following outgoing members for helping to make the Guild a creative, learning community.

#### **Outgoing Members**

Gwenne Pottier	Past President
Barb Till	Treasurer
Linda Gibson	Newsletter Editor
Kirsten Fearon	Programme
Dorothy DeRose	Workshops
Carole Laforge	Website
Catherine Pope	Quilt Show

Laura then presented the following slate for the 2022-2023 Common Thread Quilt Guild Executive and Committees:

President	Laura Evans*
Vice President	Diane Grover
Secretary	Linda Hutton
Treasurer	Libby McRobbie
Library	Judy Loree* and Janice Nameisniowski*
Retreats	Paula Patterson* and Wendy White*
Newsletter	Pam Simons*, Lynn Bradley and Wendy Warren
Newsletter Ads	Roberta Ronayne*
Membership	Carol Nicholson* and Susanne Martin
Community Projects Program	Carole Maisonneuve* and Lynn Strban*
Workshops	Rhonda Thibault and Susan Thibault
Sew Days	Sandra Baynes* and Christine MacGregor
Web Masters	Shirley MacFadden* and Cathy Sheldrick*
Fat Quarters	Shelley Campagna and Sonia Latchman
Challenge	Del Jazy* and Susan Baker*
Shop of the Month	Diane Grover*
	Lisa Fedak*

\* Denotes continuing in position

There being no challengers, the above slate was elected by acclamation.

## EXAMINER'S REPORT

31 October 2022

Laura Evans, President  
Common Thread Quilt Guild  
Orleans, Ontario

Dear Madam President:

### **RE: Examination of Common Thread Quilt Guild Financial Records 2021/22**

Pursuant to the provisions of the Constitution of the Common Thread Quilt Guild I have conducted an examination of the Guild's Financial Records. This includes the detailed Profit & Loss Statement, Bank Statements and the Financial Submission Forms prepared by the committee chairs for the various guild membership activities. These records reflect the Guilds activities during the period of 1 Jul 2021 to 30 Jun 2022. With the greater use of "e-transfer" usage much of the coordination of payments and where they go was left in the hands of the treasurer who had to compile her own documents to track the cash flow ie; memberships, retreats and workshops. The information in these financial reports were all examined thoroughly. All entries in the detailed Profit and Loss Statement were verified against the

bank statements as well as the other documentation provided. No errors or omissions were identified during the examination. As a result of the examination, I have found the Common Thread Quilt Guild Financial records from July 2021 to June 30 2022 to be complete and in good order.

I am however providing two recommendations that would improve on the overall financial record keeping for the guild. The importance of having all of the necessary support documentation available and in a structured order during the examination allows the examiner to have a very clear picture of guild activities and its financial controls.

**Recommendations:**

1. Need to figure out a means of cross referencing the e-transfers with the person and event ie; Retreat, Workshop, Membership Dues, Guild Pins, etc.

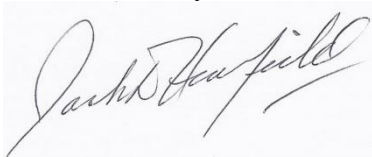
To go along with Recommendation 1, I am suggesting, where applicable that a new form for the Event Co-ordinators be implemented and completed at the end of the event. This will include a list of participants, payment method and amount. It should also cross references participants with their e-transfer Confirmation Number (CA\*\*\*cD1), Cash Payment or Cheque. (See Attached Sample 1.) The form will also cover the expenses for the event.

2. Quilt Show Admissions: A CTQG form to be developed for use by the Event Co-ordinator when they do their cash counts at various times during the days of the event. This form could also be used at any Guild event where Tickets are sold at the door to better identify cash intake during the event. (See Attached Sample 2.)

I do commend the treasurer for the extra effort that she has had to put in dealing with the volume of e-transfer payments and ensuring the documentation and recording of same gets to the proper file. Her extra efforts in dealing with the increase in background documentation have continued to make the review quite a straight forward process. I think the recommendations will definitely be of assistance to the treasurer and not be a great burden on the event co-ordinator.

Please convey my appreciation to your Treasurer, Barb Till in maintaining the highest quality of record keeping for the guild. Her due diligence with accounting for the income and expenses of the guild membership as a whole through all of its activities reflects very positively on the guild.

Yours Sincerely,



Jack D. Hearfield, Examiner

CC:  
Till,

Barbara  
Guild  
Treasurer

**Common Thread Quilt Guild  
Balance Sheet  
2022**

	2022	2021
<b>ASSETS</b>		
Cash	28,166	25,502
Short-term deposit	16,479	16,374
<b>Total Current Assets</b>	<u>44,645</u>	<u>41,876</u>
<b>LIABILITIES &amp; EQUITY</b>		
Accounts Payable		358
Deferred revenue	3,324	1,826
<b>Total Current Liabilities</b>	<u>3,324</u>	<u>2,184</u>
Retained Earnings, beginning of period	39,692	35,430
Net Income (loss) for the period	1,629	4,262
<b>Retained Earnings, end of period</b>	<u>41,321</u>	<u>39,692</u>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>44,645</b>	<b>41,876</b>

revised  
2022-10-05

**Common Thread Quilt Guild  
Income Statement**

	Year Ended June 30, 2022	Year Ended June 30, 2021
<b>Revenue</b>		
Advertising	1,900	1,863
Fundraising	550	0
Guest fees	15	56
Guild pins & badges	216	189
Interest	105	374
Library	343	185
Membership	7,735	7,035
Quilt Show	19,327	0
Retreats	4,881	0
Sew days	416	0
Workshops	5,108	5,936
<b>Total Revenue</b>	<u><u>40,597</u></u>	<u><u>15,638</u></u>
<b>Expenses</b>		
Bank charges	90	56
Community projects	1,572	883
Equipment lending		
Fundraising	450	
Guild pins & badges	119	119
Library	88	51
Membership	199	215
Office & general	1,383	1,733
Programme	4,800	3,570
Quilt Show	15,548	
Rent	4,299	-307
Retreats	5,634	
Sew days	493	
Website	118	275
Workshops	4,173	4,782
<b>Total Expenses</b>	<u><u>38,968</u></u>	<u><u>11,376</u></u>
<b>NET INCOME(LOSS) FOR THE PERIOD</b>	<b>1,629</b>	4,262

revised  
2022-10-05

## Vice-President's Report

This position remained vacant this year.

## Committee Year End Reports:

### Membership

Committee Chair: Carol Nicholson

For the membership year 2021-2022 there were 224 registered members. One member passed away during that year.

### Programme

Committee Chair: Kirstin Fearon

The aim with programme during this reporting period was to continue to offer a variety of topics, to foster fellowship among quilters, and promote the art of quilting. The pandemic continues, we offered zoom and in person program this year. Thank you for your attendance and I hope you enjoyed our monthly roster.

This year's programme was as follows:

- September: Pat Speth joined us on Zoom and shared her lecture, How Nickel Quilts Are Created. This trunk show was sure to get quilters fired up about using 5" squares of fabric and many of the ideas could also be adapted for using other precuts; such as 2 1/2" strips and layer cakes.
- October: Jen Kingwell joined us over Zoom from Australia. She shared her many collections of patterns and her work and quilts close up. A treat for us here in North America.
- November: With a trunk show of quilts, Jacquie Gering shared how she continued her journey to find and develop her artistic voice and how she continued to grow and change as an artist. In this lecture Jacquie gave a peek into her newest work and the inspirations and stories behind each quilt.
- December: Carolina Oneto joined us from Brazil where she shared her lecture of colours and values. She gave great tips on how to use the colour and value to get great movement and flow to quilts.
- January: Elizabeth DeCroos shared the history of Pogaji, Bogaji and Korean Patchwork. In 2009, she took her young family to South Korea, where she had the opportunity to learn pojagi – a traditional Korean art form that goes back thousands of years. Pojagi patchwork is characterized by delicate fabrics and visible stitches.



- February: Rose Parr of Healthy Quilter is another great Canadian quilter. She helped us Sew Smart with having some great tips on setting up our stations for least amount of pain, and keeping our bodies moving. She shared some great exercises and movements to keep us humming at the machine.
- March: Audrey Esarey — Finding My Voice in Modern Quilting. This lecture focused on her path to becoming a modern quilter and how she applied many traditional techniques in her modern quilts.
- April: This month became our first in person meeting, we had a social event with many returning members, getting to know each other again and having some fun and games.
- May: Melanie MacDonald of BeColorful. Melanie lives in beautiful Ottawa, Ontario and is available to teach in Central and Eastern Canada. Follow her on Instagram at melaniemacdonald or on her blog at lazylabquiltcompany.blogspot.com.
- June: Bridget O’Flaherty talked with us about Sustainability in Quilting. Bridget’s work and supplies are thoughtfully selected to contribute to greenhouse gas reduction and a low Carbon footprint. She focused on rPet threads, locally sourced materials, natural dyes from fair trade partners, certified and labelled supplies, up-cycled materials and recycled content packaging.

## **Community Projects**

Committee Co-Chairs: Carole Maisonneuve and Lynn Strban

Each year Community Projects has continuously been supported by the generosity of its members. They have done so by donating their quilting services, support in the making of quilt tops, support in the activities of preparing kits for sewing, and occasional fabric donations.

During this past year, Sept 2021 – June 2022, the Common Thread Quilt Guild Community Projects initiative was able to provide quilts to the following charities.

- Ottawa General Hospital NICU and Post-Partum Nurseries: 280 - Cuddle Quilts  
Cuddle quilts are given to the Ottawa Hospital General Campus (N.I.C.U) for “at risk” babies as well as to the Post-Partum Nursery. We have also contributed cuddle quilts to the nursery of the Montfort Hospital;
- Interval House: 35 quilts were delivered for the women and children sheltered there;
- Cornerstone Housing for Women: 11 quilts were delivered for women sheltered there;
- Carty House for Refugee Women: 8 quilts were given to Carty House;
- CHEO Long Term and Frequent Visitors Charity: 11 quilts were given. Due

to COVID-19 restrictions CHEO temporarily stopped receiving quilts after Oct 2021. This will resume in the next year (2022-2023)

- YM/YWCA T.R.Y. Program: The TRY program provides low cost housing with support for women, men and their children who are homeless or at risk of being homeless. We were able to provide 44 quilts to them;
- The Miriam Centre: 13 quilts were given to help young mothers/ families;
- The Perley Rideau Health Care Centre: 43 wheelchair quilts provided to the Perley in support of seniors;
- Osgoode Nursing Home: 54 wheelchair quilts were delivered this year in support of seniors;
- Forrest Valley Terrace Nursing Home: 9 wheelchair quilts were delivered this year in support of seniors;
- Alvida Retirement Home: 7 wheelchair quilts were delivered this year in support of seniors

Ukraine Refugee Support: 17 quilts were provided to two areas (Russell, Ont and Richmond, Ont) in support of Ukrainian refugees arriving in Ottawa. There are approximately 85 families currently slated to arrive over the course of this year.

- Hospice Care of Ottawa: 4 the quilts were provided to the Hospice Care of Ottawa in response to a request from them.
- Chernobyl, Belarus: 6 Quilts from our guild were sent to Victoria Vanderlinden and then to Mary Bernard of Brockville for use in the orphanages and affected communities.

During the past two years Community Projects has added several new charities to the ever evolving list of those that we donate to. These new charities are: The Miriam Centre, Osgood Nursing Home, Perley / Rideau Nursing Home, Ottawa Hospice Care, Alvida Retirement Home and the Ukranian Relief Group from Richmond, Ontario.

Only through the continued generosity of this membership are we able to support all the charities, even while in a second year of the "Covid pandemic". This shows that the "community heart" of this guild is strong and thrives. Community Projects would like to thank all its members (and non-members) for their continued support. You have changed lives in a positive way.

## Quilt Show 2022

Quilt Show Coordinator: Catherine Pope

After the 2020 and 2021 quilt shows' cancellation because of Covid, it was a pleasure for this to finally take place! There were 1,100 people who attended the 2022 Quilt Show.

Committee Members:

CTQG President: Laura Evans  
Quilt Show Coordinator: Catherine Pope  
Computer Support: Sonia Latchman  
Logistics: Eve Lueke  
Publicity & Quilt Judging: Kirstin Fearon  
Registrar: Shirley MacFadden  
Secretary: Vicki Ross  
Shops/Vendors: Cathy Gaudet & Joanne Fox  
Treasurer: Barb Till  
Volunteers: Janice Namiesniowski

The 2022 Quilt Show was held on Mother's Day weekend, May 6th, 7th & 8th, at the City View Curling Club at 50 Capilano Drive, Ottawa, ON. Admission was \$10 cash at the door & free for children under 12.

There were 18 vendors:

Among Brenda's Quilts	Ottawa Sewing Centre
Auntie Em's	Quilter's Barn & Gifts
Bytowne Threads	Sew Jo's
Happy Wife Quilting	Stitch by Stitch
Kallisti Quilts	Taylor's Sewing Quilt Shop
Kawartha Quilting & Sewing	3 Dogs Quilting
L'Artisane	Upper Canada Quilts
Mad About Patchwork	Watergirl Quilts
Mad Moody Quilting Fabrics	Wendy Fraser – Maker Savvy

CTQG Members' Quilt Judging:

This year there was an opportunity for CTQG members to chose to have their quilts judged. There were 17 quilters who had a total of 27 quilts judged. Linda Lake was a CQA apprentice judge who, for a nominal fee, gave each of the quilters feedback on their quilts.

Quilts on Display and Winning Quilt:

135 Quilts were on display at the show – 137 including the 2 at Admissions.  
Viewer's Choice: "Colour My World" by Janice Namiesniowski

Thank You to Our Volunteers:

A Big Thank You to the 119 volunteers that supported this year's show!  
A special Thank you to the Quilt Show Committee whose skills and dedication created an Awesome Show this year!! Thanks to the Executive members that took part too!

#### Quilt Show Chronology:

This year the Quilt Show Committee added information to the Quilt Show Chronology that Cathy Gaudet began for the 2020 show. This means that there is an accessible record, for each committee member's job, along with forms for the next committee. This information can be found on the CTQG website.

Public Reaction: Good Show! Great to be back! Great Vendors! Helpful and Kind Volunteers. Colour Overload! WOW! Beautiful Works!!

We had a Quilt Show This Year!! WHOOHOO!!

## Workshops

Committee Chairs: Sandra Baynes and Dorothy De Rose

This year we held five virtual workshops with 92 participants, including 18 from other guilds.

Custom Edge-to-Edge Walking Foot Quilting with Melissa Marginet, October 2, 2021  
14 participants

Christmas Twiddles with Jennie Rayment, November 6, 2021  
21 participants

Fantastic Fusion with Lisa Walton, January 26 and February 2, 2022  
21 participants

Dresden Neighbourhood with Michelle Banton, February 5, 2022  
21 participants

Watercolour Quilt with Audrey Esarey, June 4, 2022  
15 participants

## Retreats

Committee Chairs: Paula Patterson and Wendy White

This past guild year, we were able to hold four "in-town" retreats at the Notre-Dame-des-Champs Community Centre, 3659 Navan Road, Ottawa and Navan Memorial Centre and Arena, 1295 Colonial Rd, Navan. The October retreats were "No Frills" retreats with bring you own lunch and ordered in dinners from St.

Hubert and Gabriel's Pizza, due to the Pandemic restrictions. The April retreats were back to normal with homemade meals. The number of participants and dates were as follows:

- 23 – October 22-24, 2021
- 19 – October 29-31, 2021
- Cancelled due to COVID Pandemic – January 21-23, 2022
- Cancelled due to COVID Pandemic – January 28-30, 2022
- 21 – April 21-23, 2022
- 20 – April 29-May 1, 2022

## **Guild Challenges**

Committee Chair: Diane Grover

### **Globetrotter Challenge**

With ongoing pandemic restrictions limiting our travel plans, the guild's 2021-22 Globetrotter Challenge provided an opportunity for some armchair travel instead, using flags for creative inspiration.

Participants were randomly assigned a country and provided with an information sheet with facts and trivia about their mystery destination, along with an image of its national flag.

The challenge was to interpret the theme of travel using the limited palette of colours found in its flag, supplemented by up to one or two neutrals. Quilters could either make a small wall-hanging (maximum perimeter of 96") or a quilted travel accessory. Options included a quilt block with a travel theme such as compass rose, storm at sea or crossed canoes, or else blocks with a place-name such as Ohio Star. Quilters also had the option of interpreting their assigned country using any technique they wished, as long as the final item was quilted.

Some quilters were limited to just two colours for countries such as Sweden or Albania, while others had to deal with countries like Guatemala or Peru, which each have seven colours in their national flags, making this a real challenge no matter the destination.

Twenty-seven guild members participated in the Globetrotter Challenge, with thirteen final entries. The creativity of guild members was on full display with projects featuring bargello, foundation piecing and raw-edge appliqué techniques among others, as well as dimensional items like bags, postcards and sleep mask, along with wall-hangings.

Cash prizes totalling \$300 were awarded to randomly-selected participants at the April meeting. Ann Knechtel and Sue Casey each won \$100 cash, while Susanne Martin and Sue Cherry both won \$50 cash.

## Website

Committee Chair: Carole LaForge

Our website continues to evolve and be a good communication tool to guild communities. It is updated regularly and also provide online registration for various events. We update our calendar to provide our membership reminders about our retreats, workshops, sew days and guild meetings. Our website is full of information including virtual meetings and virtual workshops due to the pandemic.

During this guild year, our website was visited approximately 479 times monthly. The average monthly sessions is 2409 by new and returning guests and the page views average over 5293 per month.

Our web site is mobile friendly and is viewed on different types of devices. Approximately 41% of the visits were from desktops, 13% from tablets and 48% from mobile phones.

## Library

Committee Chairs: Janice Namiesniowski and Judy Loree

The 2021-2022 year was a good year despite COVID-19 Challenges. We cancelled the "library days" held during Zoom months (library set up at MIFO once a month 3:30-6:00 to enable members to have access to the library items). This was due to lack of attendance, 2-6 attendees max. This was not worth the rental cost nor the volunteer time and effort to set up the library.

We did not perform a culling of the library books this year as one was performed early in 2021. Books/magazines that were collected from that cull (60 books) were added to a few huge estate donations and many patrons downsizing their personal libraries. This resulted in 25 boxes (LCBO wine case) of books, magazines, patterns and a few rulers. This became our *Used Book Sale* held in March (the first live meeting, our social). Books sold at \$2, magazines 5/\$1 and patterns \$1.

We only sold a total of five boxes of items for about \$200.00. The disposal/distribution of the remaining 21 boxes was a veritable pain.

*Lesson learned:* Was the \$200 worth the effort? No.

Going forward, do not accept magazines for donation as they out date too quickly.

Only accept books that have a publish date less than 10 years. Why? We have a very extensive library already. Our CTQG members are very up to date on the latest literature and are not interested in dated material.

On the plus side, the library did add 56 books donated from the above haul of books to add to our current inventory. We did not spend any budgeted funds for additional new books as the locked book cupboard is full. During the live meetings Apr/May/Jun, the library attendance was great and many books were signed out.

The library was run with just two co-librarians and one regular volunteer with a few drop ins. Next year will require a more regular staff of volunteers to spread the workload.

## Newsletter

Committee: Pam Simons and Linda Gibson.

The monthly newsletter was published 10 times this year and distributed to the guild membership.

There were no significant changes to the format from the previous year.

## Newsletter Advertising/Billing

Committee Chair: Roberta Ronayne

Each of the 10 monthly newsletters contained 18 paid advertisements. This year the guild welcomed three (3) new advertisers: Alohaquilting (Elke Schlossmacher, a long arm quilter), Fabric Geek, an on-line fabric store and Sew Jos a quilt fabric and sewing machine retailer. Unfortunately, three (3) long-time supporters, Quilt Bees, Your Quilts Done and RG Piquage, opted not to renew their ads. Advertising rates have not changed. A majority of advertisers pay by e-transfer. The guild will continue to solicit interested advertisers.

## Fat Quarter Draws

Fat Quarter draws were held for our three in-person meetings in April, May and June 2022.

## Shop of the Month

The Shop of the Month co-ordinators – Lisa Fedak

This year all Shops participated using Zoom until March and then in person shops at Guild Meetings in April, May and June.

The Shops of the Month stores were:

Meeting	Vendor
September 2021	Fabrications
October 2021	Quilty Pleasures
November 2021	Maker Savvy
December 2021	Paisley's Quilt Shop

January 2022	3 Dog's Quilting
February 2022	Watergirl Quilt Co.
March 2022	Happy Wife Quilting
April 2022	Mad About Patchwork
May 2022	Quilter's Barn and Gifts
June 2022	Ateliers Quilts et Coton

## **Sew Days**

Committee Co-Chairs: Shirley MacFadden and Cathy Sheldrick

This year Sew Days followed a hybrid model, and were held both in-person and virtually.

4 In-Person gatherings were held at the Notre-Dame-des-Champs, and averaged 14 attendees on the second Saturday of the month.

8 virtual meetings were held. The busiest month was January with 3 Zoom meetings. Attendance averaged 27 participants.

Sew Days continued to be a welcome opportunity to socialize and share our love of quilting. The Zoom platform again allowed us to share quilting time with friends far beyond Ottawa's border.

## **Shop Hops**

No shop hops were held this year due to COVID.