



# Common Thread Quilt Guild

Report for the period:  
February 1<sup>st</sup>, 2018 -  
June 30<sup>th</sup> 2018

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## President's Report

This has been a terrific period for our Guild! We've learned together, sewn together and reached out to our community together. I am so proud of what our Guild of 250 quilters has accomplished.

Our monthly meetings delivered programmes that stimulated our imaginations and brought us practical advice and techniques. The library continued to build our collection of books, magazines and rulers to support our learning at home, and our workshops brought in exceptional teachers to provide us with detailed instruction on a variety of quilting methods and patterns.

The Common Thread Quilt Guild puts a lot of effort into community outreach. This period our members contributed 381 cuddle quilts to the Ottawa Hospital. We know from the feedback we have received that these quilts provide comfort to, and are well-loved by, the recipients.

Many hands were hard at work on our 2018 Quilt Show – *Quilting Traditions* – held May 11-13, 2018.

Through our newsletter and website, we have kept our membership informed and reached out to our community about the Guild's activities. Monthly newsletters contained everything from details about activities such as workshops, retreats and sew days to information about upcoming quilt shows across the province.

Serving our members and providing a solid foundation for the ongoing work and activities of the Guild were priorities for the Executive Committee. To enhance our efforts in these areas, the Executive Committee continued implementation of most of our new Constitution reflecting the current and projected needs and operation of the Guild. We have changed our fiscal year-end to June 30<sup>th</sup> to align with our membership year and programme year as a means to streamline the inner workings of the Guild.

The Common Thread Quilt Guild is a vibrant and supportive organization that enables members to learn, quilt and contribute to the community. It accomplished much during this period because of the dedication and hard work of our member volunteers, including committee members and members of the Executive Committee. It has been a privilege to serve with such giving people. Thank you all very much.

Debbie Isaac  
President

**Minutes of the Annual General Meeting (AGM)**  
 Mouvement d'implication francophone d'Orléans (MIFO) Centre  
 Tuesday, May 8, 2018

**Annual Report February 1, 2017 – January 31, 2018:**

The CTQG's Annual Report was provided to the members at the beginning of the meeting and was formally presented by the President, Debbie Isaac during the AGM.

A motion to accept the CTQG's Annual Report and the Minutes of the May 9, 2017 AGM was made by Linda Won.

This motion was seconded by Louise Clark.

By a show of hands, the membership of the CTQG voted to accept the CTQG's Annual Report and Minutes of the 2017 AGM, as presented. There were no objections noted.

The Financial Statements for the financial year February 1, 2017 to January 31, 2018 were presented by the Treasurer, Kathryn Barr.

A motion to accept the Financial Statements was made by Adele Sauv .

This motion was seconded by Joan Blois.

By a show of hands, the membership of the CTQG voted to accept the Financial Statements for the financial year February 1, 2017 to January 31, 2018. There were no objections noted.

**Elections:**

The following were nominated. Motions were taken and seconded, as per the table below. The Vice President position remains vacant until a member comes forward, so it will be up for discussion at the June 2018 meeting.

Position:	Name:	Motioned by:	Seconded by:
Past President	Debbie Isaac		
President	Laurelle Callaghan	Joan Blois	Susan Kirkum
Vice President	No volunteers		
Treasurer	Barb Till	Catherine Patterson	Wendy White
Secretary	Carole Maisonneuve	Chantale Richard	Tammy Davies
Community Projects	Catherine Parkinson	Adele Sauv�	Tammy Davies
Library	Paulette Beauchamp	Lynn Strban	Lyse Potvin
Membership	Dorothy De Rose /Pauline McNally	Tammy Davies	Joan Blois
Newsletter	Eve Luecke /Laura Malo	Judy Laurie	Lyse Potvin

Programme	Gwenne Beck-Pottier	Tammy Davies	Lynn Strban
Quilt Show Coordinator	Cathy Gaudet	Tammy Davies	Chantale Richard
Retreats	Paula Patterson /Wendy White	Catherine Patterson	Adele Sauvé
Website	Carole Laforge	Sylvie MacKenzie	Lucie Chenier
Workshops	Sandra Baynes /Carol Nicholson	Tammy Davies	Laura Evans

**Mouvement d'implication francophone d'Orléans (MIFO) Centre Renovation:**

Tammy Davies inquired about what would happen to the guild meetings when the new building was being built. Debbie Isaac had been in contact with MIFO and was able to share with the members that the old building would not be closed until the new building is complete. The new building will be built on the current parking lot site.

**Cap on Memberships:**

Tammy Davies inquired as to why the guild had a cap of 250 members. She commented that on average, over the past year, there was approximately 150 or so present at each meeting. Debbie Isaac shared that at the executive meeting in February, it was discussed, and the capacity of the building is 200 and what if all 250 members showed up on the same night, therefore, they decided to keep the cap. She suggested it could be revisited by the new executive committee in the Fall 2018.

The motion to adjourn the meeting was made by Barb Till.

This motion was seconded by Carole Maisonneuve.

## EXAMINER'S REPORT

27 Oct 2018

Laurelle Callaghan, President  
Common Thread Quilt Guild  
Orleans, Ontario

Dear Madam President:

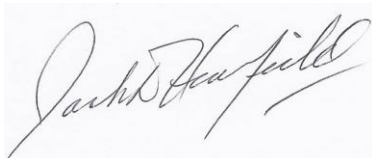
### **RE: Examination of Common Thread Quilt Guild Financial Records 2017/18**

Pursuant to the provisions of the Constitution of the Guild I have conducted an examination of the Common Thread Quilt Guild Financial Records and bank statements from 1 Jan 2018 to 30 Jun 2018 to comply with the change of year end for the Guild. The financial reports prepared by the committee chairs for the various guild membership activities were provided to me by the treasurer for examination. All entries were verified against the bank statements as well as the documentation provided by the chairs of the various Guild committees. There were no errors identified during the examination. As a result of the examination, I have found the Common Thread Quilt Guild Financial records from Jan 2018 to June 30, 2018 to be complete and in good order.

I can provide no recommendations that would improve on the record keeping. Having all of the necessary support documentation available during the examination allows the examiner to have a very clear picture of guild activities and its financial controls.

Please convey my appreciation to the treasurer and all of the various committee chairs for their continued excellent efforts in maintaining the highest quality of record keeping for the guild. Their due diligence with accounting for the income and expenses of the guild membership as a whole through its activities reflects very positively on the guild and continues to make the examination task quite a simple and straightforward process.

Yours Sincerely,



Jack D. Hearfield, Examiner

CC: Barbara Till, Guild Treasurer

## Common Thread Quilt Guild Balance Sheet 2018

	June 30	January 31
<b>ASSETS</b>		
Cash	31,814	16,183
Short-term deposit	16,244	16,244
Accrued interest receivable	264	203
Prepaid expenses	0	5,589
<b>TOTAL CURRENT ASSETS</b>	<b>48,322</b>	<b>38,219</b>
<b>LIABILITIES AND EQUITY</b>		
Accounts payable	0	361
Deferred revenue	7,175	6,219
<b>Total Current Liabilities</b>	<b>7,175</b>	<b>6,580</b>
Retained earnings, beginning of period	31,639	33,814
Add net income (loss) for the period	9,508	(2,175)
<b>Retained earnings, end of period</b>	<b>41,147</b>	<b>31,639</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>48,322</b>	<b>38,219</b>

## Common Thread Quilt Guild Income Statement

	5 months ended June 30, 2018	Year ended January 31, 2018
<b>REVENUE</b>		
Advertising	1,187	1,163
Fundraising	1,270	2,412
Guest fee	155	357
Guild pins and badges	217	267
Interest	61	147
Library	506	185
Membership	4,546	7,177
Quilt Show	23,395	0
Retreats	5,595	14,395
Sew days	690	1,852
Shop hop	630	0
Workshop	1,455	1,825
<b>Total Revenue</b>	<b>39,707</b>	<b>29,780</b>
<b>EXPENSES</b>		
Bank charges	2	157
Community projects	463	1,333
Equipment lending	102	927
Fundraising	750	1,369
Guild pins and badges	17	193
Library	669	1,259
Membership	5	75
Office and general	1,158	1,297
Programme	1,094	4,241
Quilt show	15,129	0
Rent	2,600	5,050
Retreat	4,654	12,604
Sew days	714	1,491
Shop hop	1,289	0
Website	0	441
Workshop	1,553	1,518
<b>Total Expenses</b>	<b>30,199</b>	<b>31,955</b>
<b>NET INCOME (LOSS) FOR THE PERIOD</b>	<b>9,508</b>	<b>(2,175)</b>



## Community Projects

Committee Chair: Catherine Parkinson

Committee members: Victoria Vander Linden, Sherrill Crowder and Lyse Potvin.

The members of the guild continued to provide quilts for those in need by donating supplies and tops or completed quilts in support of the following charities:

- **Cuddle Quilts** – Sherrill Crowder oversaw the distribution of supplies and the collection of the quilts to be given to the Ottawa Hospital General Campus for babies at risk. An incredible 381 quilts were given between February 2018 and June 2018 – thank you! Barb Till very kindly delivered them to the hospital;
- **Kidney Foundation** – Fortunately, there were no new children who had to go on dialysis at CHEO this year;
- **Chernobyl, Belarus** – This fiscal period, no quilts were sent to Belarus;
- **Eastern Ottawa Resource Centre (EORC)** – This fiscal period, the EORC did not request any quilts from us for use by their Victims of Violence and Mental Health clients;
- **Interval House** – This fiscal period, no quilts were delivered for the women and children sheltered there;
- **Cornerstone Housing for Women** – This fiscal period, no quilts were delivered for the women sheltered there;
- **Infant and Child Development Program of Algoma Public Health** – This fiscal period, no quilts were delivered for the at-risk infants and children experiencing development delays, plus 5 small quilts for teeny tiny babies;
- **Carty House for Refugee Women** – This fiscal period, no quilts were sent to Carty House.

Through the generosity and creativity of the membership, we were able to support all the outreach recipients listed above.

## Library

Committee Chair: Paulette Beauchamp

We added a number of books and magazines on a variety of quilting interests including art quilting, scrappy quilting and quilts from jelly rolls and precuts. Suggestions are always welcome. We also added rulers to our library collection to be borrowed like books and magazines.

During our inventory, we removed 1 video, 72 books and 46 magazines from the inventory to make room for the new books and magazines. I really appreciated the many volunteers who helped with the inventory. It was done in about an hour and a half.

We had a large number of books donated during the year. I went through them and whatever was older than 2005 for books and 2010 for magazines were put aside for our book sale.

At our June meeting, we had a successful book and magazine sale. We made \$460. Thanks for everyone for purchasing so many books and Magazines.

We look forward to next year and seeing all the members who use our library. We would like to see more volunteers take out the books from the cabinet and return them before the meeting.

## **Membership**

Committee Chairs: Dorothy DeRose, Debbie Patterson

Monthly Attendance (on average 122 members per meeting):

<b>Date</b>	<b>Members</b>	<b>Guests</b>
February 2018	126	6
March 2018	111	8
April 2018	146	14
May 2018	150	1
June 2018	154	1

As of June 30<sup>th</sup>, 2018 we had 239 members.

## **Newsletter**

Committee Chairs: Eve Luecke, Editor, and Ann-Louise Masek, Advertising

February 1, 2018 to June 30, 2018 was busy and successful with 21 advertisers. The newsletter was published 5 times, posted to the website and an email notification was sent to the membership monthly with a link to the website.

## **Programme**

Committee Chairs:

01 Jul 2017 – Present - Gwenne Pottier

Our aim with programme during this reporting period was to continue to offer a variety of topics, to foster fellowship among quilters, and promote the art of quilting. Together we explored:

- In February guild members enjoyed an evening with Paul Leger, an Ottawa quilter to who shared his journey to becoming a quilter. He was both inspiring and humorous.

- As in the past, March was Demo night. Several guild members provided mini demonstrations as the members present circulated to the stations that interested them.
- In April we were joined by Nellie Holmes and Christine Baker, quilters from the Brockville Area. They design patterns, teach, and have authored several books. They are now collaborating on several projects.
- In May we did not have a speaker as it was AGM and elections.
- In June we wrapped up the year with the reveal of the mystery quilts. Over 50 guild members participated this year in the mystery challenge prepared by the PEI Modern Quilt Guild. The results were wonderful. We also enjoyed a show of the Quilt Show winners.

## **Mystery Quilts**

In June we unveiled some 50 Mystery Quilts. In September 2017, our members signed up for another mystery quilt challenge which came to us from the Modern Quilt Guild in PEI. Thanks to Laura Malo for organizing this activity.

## **Fat Quarter Draws & Bring and Brag**

At every meeting members participated in Fat Quarter draws and shared their work during Bring and Brag, for which there were prizes drawn.

## **Shop of the Month**

Catherine Patterson and Linda Won arranged for the Shop of the Month, including two raffle baskets:

February 2018	Mad About Patchwork
March 2018	Quilting Quarters Almonte
April 2018	Heartworks Vankleek Hill
May 2018	Flare Fabrics Perth
June 2018	Wendy Foster Threads

We tried to act upon members' suggestions and appreciate your continued input.

## Retreats

Committee Chairs: Lynn Strban and Adele Sauvé

During the reporting period, we held two “in-town” retreats at the Notre-Dame-des-Champs Community Centre, 3659 Navan Road, Ottawa. The number of participants and dates were as follows:

Date	Number of Participants
April 20-22, 2018	35
April 27-29, 2018	35

## Website

Committee Chair: Ann Knechtel

Our web site continues to be a good communication tool to get information out to our members and others alike. It is updated several times a month and contains information about our activities, resources, governance and other things of interest to our community.

## Workshops

Committee Chairs: Sandra Baynes, Carol Nicholson

Date	Workshop Name	Instructor	#
February 17, 2018	Precision Piecing	Michèle Gagné	11
February 21, 2018	All Aspects of Applique	Victoria Van der Linden	3
March 17, 2018	You Quilted That With Your Walking Foot (Part 1)	Irene Lafleche	11
March 31, 2018	You Quilted that with Your Walking Foot (Part 2)	Irene Lafleche	10
May 5, 2018	Precision Piecing	Michèle Gagné	9

## Quilt Show

### 2018 Quilt Show

Committee Chair: Kirstin Fearon

Committee members

Secretary: Cathy Sheldrick

CTQG President: Debbie Isaac

Registrar: Shirley MacFadden

Treasurer: Kathryn Barr

Members' Market: Paulette Beauchamp

Volunteers: Janice Namiesnowski, Lyse Potvin

Merchant Mall: Cathy Gaudet

Set Up: Eve Luecke, Ann-Louise Masek

The Common Thread Quilt Guild presented their biennial quilt show for 2018 Mother's Day weekend at the City View Curling Club, 50 Capilano Drive, Ottawa, Ontario. This year's Merchant Mall had 20 vendors mostly from Ottawa and the surrounding area:

- |                                   |                               |
|-----------------------------------|-------------------------------|
| 1. 3 Dogs Quilting - Glide Thread | 11. Fabric Box                |
| 2. Textile Traditions             | 12. Kallisti Quilts           |
| 3. Flair with Fabrics             | 13. Mad About Patchwork       |
| 4. Fran O'Neill                   | 14. Ottawa Sewing Centre Inc. |
| 5. Phyllis' Home Décor            | 15. Kawartha                  |
| 6. The Pickle Dish                | 16. Cozy Quilts               |
| 7. Taylor Sewing                  | 17. Heartworks                |
| 8. Quilting Quarters              | 18. Flare Fabrics             |
| 9. Bytowne Threads                | 19. Cotton Mill Threadworks   |
| 10. Folk Village                  | 20. Quilters Barn and Gifts   |

Show times were:

- Friday, May 11, 2018 from 10:00 a.m. to 5:00 p.m.
- Saturday, May 12, 2018 from 10:00 a.m. to 5:00 p.m.
- Sunday, May 13, 2018 from 10:00 a.m. to 4:00 p.m.

The price of admission was \$10 for one day or \$15 for the weekend, and free for children under 12 accompanied by an adult.

Sincere thanks are extended to all that participated, the many volunteers, the members of the Committee, and especially Jenn McMillan for her Art Design.