



CANADIAN QUILTERS' ASSOCIATION
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Hello Fellow Quilters;

As many of you have probably heard, Quilt Canada is coming to the EY Centre in Ottawa for June 13 to 15, 2019. Volunteers form the basis of a successful Quilt Canada and we are looking for your support and assistance. We are currently working to have an exciting lineup of classes and lectures booked, led by well known and capable International and national instructors. And preliminary plans in other areas are underway to lay the groundwork for a successful conference.

We are currently recruiting volunteers for the important Team Lead positions. These key volunteers will work closely with the CQA/ACC Conference Coordinator to deliver an amazing event. We are asking for your help in filling the following Team Lead positions:

Workshop Team Lead which will require about 15 hours per month prior to the Conference and full attendance for all of the days of the Conference, including set-up and takedown.

Volunteer Team Lead which will require about 15-20 hours per month from October to June and full attendance for all of the days of the Conference, including set-up and takedown.

Merchant Mall Team Lead which requires 2-5 hours per month prior to the Conference month prior to the Conference and full attendance for all of the days of the Conference, including set-up and takedown.

Logistics Team Lead requires approximately hours 5 per week for 4-8 weeks prior to the show and full attendance for all of the days of the Conference, including set-up and takedown.

Concurrent Shows Team Lead requires approximately 5 hours a week for two months prior to the Conference and full attendance for all of the days of the Conference, including set-up and takedown.

Publicity Team Lead requires approximately 5 hours a week starting 10 months ahead of the Conference and full attendance for all of the days of the Conference, including set-up and takedown.

Signage Team Lead requires approximately 5 hours a month, January to June and full attendance for all of the days of the Conference, including set-up and takedown.

Quilt Shows Set-up and Take Down Team Lead requires approximately 4 hours per week for 6-8 weeks prior to the show and full attendance for all of the days of the Conference, including set-up and takedown.

National Juried Show Coordinator requires approximately 10 hours a week for 3 months prior to the Conference and full attendance for all of the days of the Conference, including set-up and takedown. This position is suitable for a team of 2 to undertake.

Detailed job descriptions of the Quilt Canada Team Lead positions are available on the CQA/ACC website [here](#). For additional information about these positions, please contact CQA/ACC Executive Director, Carole McCarville, execdir@canadianquilter.com.

CQA/ACC would like to have all the Team Leads in place by May 21, 2018 so that you can help us with the planning. Please submit your expression of interest to Carole McCarville, execdir@canadianquilter.com