



Common Thread
Quilt Guild

Annual Report

For the year ended
January 31, 2017

President's Report

2016-17 has been a terrific year for our Guild! We've learned together, sewn together and reached out to our community together. I am so proud of what our Guild of almost 250 quilters has accomplished.

Our monthly meetings delivered programs that stimulated our imaginations and brought us practical advice and techniques. The library continued to build our collection of books and magazines to support our learning at home and our workshops brought in exceptional teachers to provide us with detailed instruction on a variety of quilting methods and patterns.

We gathered together to quilt at our retreats, new monthly sew days and in small groups. More than 85 of us took up this year's challenge to each make a Merry Mayhem Mystery Quilt and 56 of us contributed 72 "Postcards from Canada" to our Guild's Canada 150 Quilt that will be displayed at quilt and trunk shows across the region this coming year. We finished up the year by taking to our machines to produce blocks and quilts as part of the Canadian Quilters' Association's challenge to make one thousand Canada 150 commemorative quilts for Ronald McDonald Houses across Canada. At the time of writing this report, CTQG members had sewn enough blocks and quilt tops to produce 30 quilts.

The Common Thread Quilt Guild puts a lot of effort into community outreach. This year our members contributed 500 cuddle quilts to the Ottawa Hospital and over 160 quilts to other charitable organizations. We know from the feedback we receive that these quilts provide comfort to, and are well-loved by, the recipients. Our *Sew Full of Love* Quilt Show, in May 2016, showcased our members' beautiful quilted works to the National Capital community. Once again, the response was overwhelmingly positive.

Through our newsletter and website we kept our membership informed and reached out to our community about the Guild's activities. Monthly newsletters contained everything from details about activities such as workshops, retreats and sew days to information about upcoming quilt shows across the province. Communicating with our members and the community took a giant step forward this year thanks to our new website. It is user-friendly, has much more content and allows members to book online for Guild events.

Serving our members and providing a solid foundation for the ongoing work and activities of the Guild were priorities for the Executive Committee in 2016-17. To enhance our efforts in these areas, the Executive Committee implemented a number of changes and introduced new initiatives in response to the Membership Survey we undertook in the fall. We also initiated a review of the Guild's Constitution to ensure that it reflects the current and projected needs and operation of the Guild.

The Common Thread Quilt Guild is a vibrant and supportive organization that enables members to learn, quilt and contribute to the community. It accomplished so much in 2016-17 because of the dedication and hard work of our member volunteers, including committee members and members of the Executive Committee. It has been a privilege to serve with such giving people. Thank you all very much.

Tammy Davies
President

Minutes of the Annual General Meeting (AGM)
Mouvement d'implication francophone d'Orléans (MIFO) Centre
Tuesday, May 10, 2016

Annual Report 2015-2016:

The CTQG's Annual Report was provided to the members at the beginning of the meeting and was formally presented by the President, Chantale Richard, during the AGM.

A motion was made by Lyse Potvin to accept the minutes of the May 12, 2015 AGM. This motion was seconded by Cathy Sheldrick. By a show of hands, the membership of the CTQG voted to accept the Minutes of the 2015 AGM as presented. There were no objections noted.

The Financial Statements for the financial year February 1, 2015 to January 31, 2016 were presented by the Treasurer, Kathryn Barr.

The Treasurer, Kathryn Barr, made a motion to accept the CTQG's Annual Report and Financial Statements as presented. This motion was seconded by Carole Maisonneuve. By a show of hands the membership of the CTQG voted to accept the Financial Statements for the financial year February 1, 2015 to January 31, 2016. There were no objections noted.

Elections:

The following were nominated by acclamation. As there were no other candidates, an election was not required.

The Directors of the Guild:

Past President:	Chantale Richard	Membership:	Lyse Potvin / Sylvie Proulx
President:	Tammy Davies	Programme:	Linda Won / Shirley MacFadden Geiger
Vice-President:	Debbie Isaac	Workshops	Sandra Baynes / Irene Walker
Treasurer:	Kathryn Barr	Community Projects:	Catherine Parkinson
Secretary:	Kathleen Scolah	Newsletter:	Ann-Louise Masek / Diane Greer
Retreats:	Adele Sauve / Lynn Strban	Website:	Ann Knechtel
Library:	Liz Villeneuve		

Meeting was adjourned by the President, Chantale Richard.

Examiner's Report

4 May, 2017

Tammy Davies, President
Common Thread Quilt Guild
Orleans, Ontario

Dear Madam President:

RE: Examination of Common Thread Quilt Guild financial records
for the year ended January 31, 2017

Pursuant to the provisions of the constitution of the Guild, I have examined the appropriate Common Thread Quilt Guild financial records and bank statements for the year ended January 31, 2017. All entries were verified against the bank statements as well as the documentation provided by the chairs of the various Guild committees. As a result of the examination, I have found the Guild financial records for year to be complete and in good order.

I can provide no recommendations this year. The treasurer took great effort to ensure that all of the necessary documentation was provided to support each of the activities. Having all of the supporting documents available during the examination enabled me to have a very clear picture of the Guild activities and its financial results.

Please convey my appreciation to the treasurer and all of the various committee chairs for their efforts in maintaining the highest quality of record keeping for the Guild. Their due diligence with accounting for the income and expenses of the Guild membership as a whole through its activities reflects very positively on the Guild and makes the examination a fairly easy task to complete.

Yours sincerely,

Jack Hearfield

c.c. Kathryn Barr, Treasurer

**Common Thread Quilt Guild
Balance Sheet
as at January 31, 2017**

ASSETS	2017	2016
Cash	17,864	20,820
Short-term deposit	16,244	15,815
Accounts receivable	57	298
Prepaid expenses	3,000	2,250
TOTAL CURRENT ASSETS	37,165	39,183
LIABILITIES AND EQUITY		
Accounts payable	326	1,319
Deferred Income	3,025	4,095
Total Current Liabilities	3,351	5,414
Retained earnings, beginning of year	33,769	33,381
Add net income for the year	45	388
Retained earnings, end of year	33,814	33,769
TOTAL LIABILITIES AND EQUITY	37,165	39,183

**Common Thread Quilt Guild
Income Statement
for the year ended January 31, 2017**

#	2017	2016
REVENUE		
Quilt show	24,315	0
Retreat	13,950	12,910
Membership	8,345	7,735
Fundraising	2,351	2,052
Workshop	2,000	3,529
Sew days	810	0
Advertising	792	1,072
Guest fee	392	490
Library	241	182
Interest	188	625
Guild pins and badges	115	139
Challenge	0	40
Total Revenue	53,499	28,774
EXPENSES		
Quilt show	17,786	0
Retreat	12,309	12,091
Website	5,664	0
Programme	5,497	4,164
Rent	4,700	4,300
Workshop	2,349	2,816
Office and general	1,508	1,333
Community projects	1,115	2,022
Library	870	328
Fundraising	750	801
Sew days	326	0
Membership	224	53
Guild pins and badges	212	57
Bank fees	144	6
Challenge	0	338
Newsletter	0	77
Total Expenses	53,454	28,386
NET INCOME FOR THE YEAR	45	388

Committee Reports

Community Projects

Committee Chair: Catherine Parkinson

Committee members: Victoria VanderLinden, Sherrill Crowder and Judy Loree.

The members of the Guild continue to provide quilts for those in need by donating supplies and tops or completed quilts in support of the following charities:

- Cuddle Quilts – Sherrill Crowder oversaw the distribution of supplies and the collection of the quilts to be given to the Ottawa Hospital General Campus for at risk babies. 501 quilts were given between February 2016 and January 2017. Catherine Patterson or Barb Till delivered them to the hospital. We were able to reach our goal of 500;
- Kidney Foundation – In April 2016, a delivery of 3 quilts was made to the Kidney Foundation for distribution to the children on dialysis at CHEO;
- Chernobyl, Belarus – 97 quilts from our Guild were sent via Mary Bernard of Brockville for use in the orphanages and affected communities;
- Eastern Ottawa Resource Centre (EORC) – This year, the EORC did not request any quilts from us for use by their Victims of Violence and Mental Health clients;
- Interval House – 25 quilts were delivered for the women and children sheltered there;
- Cornerstone Housing for Women – 24 quilts were delivered for the women sheltered there;
- Infant and Child Development Program of Algoma Public Health – Summer 2016, 10 quilts were delivered for the at risk infants and children experiencing development delays, 10 quilts were given in December 2016;
- **NEW:** 10 quilt kits have been assembled for quilts to go to Carty House, Ottawa in June 2017: communal housing for 10 African immigrant/refugee women who are studying in Ottawa.

Through the generosity and creativity of the membership, we are able to support all of the outreach activity listed above. We are considering new outreach opportunities and would be happy to hear from you if you see a need that we could satisfy.

2016 Summer Contest: *Where's Issac?* The contest was inspired by a donation of panels showing Isaac Singer's sewing machine. The challenge was to cut up the panels so that an observer would have to play *Where's Waldo?* to see the original fabric. 23 members signed up for the contest, and 17 of them returned 18 finished quilts. The two \$50.00 draws were won by Paula Brown and Laura Malo. Thank you to everyone who participated.

2017 Summer Contest: Two by Two. Participants will sign out a two meter length of fabric. Two choices: use it on the front or use it on the back of a 40" x 60" quilt. The completed and labeled quilt must be returned by the October 2017 meeting. In November, two names will be drawn for the two \$50.00 prizes. Have fun!

Community Outreach

The Guild participated on September 17 and 18, 2016 at the Upper Canada Village Quilt weekend. Victoria VanderLinden headed up the display crew. Two members quilted at Ross House in costume: Marg Phillips and Cheryl Bunda. Ten quilts from Guild members were shown. All the quilt minders reported large numbers of very interested people passing through the show this year.

Library

Committee Chair: Liz Villeneuve

The library had a successful year with the help of volunteers and additional help from Guild members when needed during library hours. We added a number of books and magazines on a variety of quilting interests including art quilting, scrappy quilting and quilts from jelly rolls and precuts. Suggestions are always welcome.

Our sale of used books and magazines in June was aided by many generous donations and some old inventory. It went very well with only one book unsold.

We look forward to next year and to seeing all the members who use our library.

Membership

Committee Chairs: Lyse Potvin and Sylvie Proulx

Monthly Attendance (on average 127 members per meeting):

Date	Members	Guests
February 2016	125	4
March 2016	141	7
April 2016	138	9
May 2016	134	5
June 2016	125	4
September 2016	162	11
October 2016	164	6
November 2016	154	5
December 2016	125	3
January 2017	48	2

Membership statistics:

- 236 registered members which includes 27 free memberships*
- 3 members paid to have newsletter mailed
- 9 name tags were sold.
- 3 Guild pins were sold
- 56 guests attended meetings throughout the year

**free memberships include Guild executives and quilt show executives from the previous year*

Newsletter

Committee Chairs: Eve Luecke, Editor, and Ann-Louise Masek, Advertising

2016/2017 was a busy but successful year. Our original editor, Diane Greer, stepped down in October and Eve Luecke took over. We began the year with 9 advertisers and increased to a total of 17 by the end of the year.

Programme

Committee Chairs: Linda Won and Shirley MacFadden-Geiger

Our aim with programme this year was to continue to offer a variety of topics, to encourage interaction among our members and promote the art of quilting. Together we explored:

- the alluring world of Japanese Yukata Quilts with Patricia Belyea;
- the quilting journey, creating with colour, with Jennifer Houlden;
- how to translate an image or an idea into a finished work of fibre art with Mary Pal and;
- the quilting journey and creative process of Sashiko quilting with Debby Soll.
- We were entertained by Cathy Miller, The Singing Quilter, with a concert and trunk show;
- watched demonstrations of various tools and techniques with the Christmas theme in mind. Quilty Pleasures joined us and provided demonstrations on how to make some stunning Christmas gifts; and
- listened to a fun and informative presentation by Beth Cameron, Manotick.

In May, in addition to our Annual General Meeting, there was a parade of Quilt Show Winners. June and December were social gatherings with treats, games and prizes. As well, in December, Leslie Whitby, President, Canadian Quilters' Association (CQA), gave us an update from CQA, stimulating members to make big blocks for Canada's biggest Quilt Bee. The resulting quilts will be distributed to Ronald McDonald Houses across Canada.

This year, instead of our traditional challenge, we organized a Mystery Quilt. Participating members received their first installment in June, and the following 6 installments were distributed each month from September to February. The quilts will be unveiled in May 2017.

At every meeting members participated in a Fat Quarter draw and shared their work during Bring and Brag, for which there was a prize drawn.

For Canada's 150, we asked our Guild members to submit a 4.5 x 6.5 inch block that portrays an idea of what Canada means to them. These blocks were compiled into a "Postcards from Canada" quilt for the Inter-guild Travelling 150 Celebration Trunk Show.

We have tried to act upon members' suggestions and appreciate their continued input.

Quilt Show 2016

Committee Chair: Kirstin Fearon.

Committee members:

Barb Till: Set Up

Cathy Gaudet: Merchant Mall

Kathryn Barr: Treasurer

Paula Patterson: Programme

Janice Namiesniowski: Volunteers

Shirley MacFadden: Registrar

Carole Maisonneuve & Judy Loree: Quilters' Boutique

Victoria VanderLinden: Special Exhibit / Static Display

The Common Thread Quilt Guild presented their biennial quilt show for 2016 Mother's Day weekend at the RA Centre, 2451 Riverside Drive, Ottawa, Ontario. The theme was **Sew Full of Love**, with 200 quilts by our talented members on display.

The Merchant Mall included 20 vendors:

3 Dogs Quilting	Taylor Sewing Centre
Bytowne Threads	Textile Traditions
Cozy Quilts	The Cotton Mill Threadworks
Flair with Fabrics	The Fabric Box
Fran O'Neill	The PickleDish
Heartworks	APQS Canada – We R Quilts
Kallisti Quilts	Yarn Forward & Sew-On
Ottawa Sewing Centre Inc	Picton Fabric World
Mad About Patchwork	Sew Inspired
Quilting Quarters	The Folk Village (le Village Artisanal)

Show times were:

Friday, May 6, 2016 from 10:00 a.m. to 7:00 p.m.

Saturday, May 7, 2016 from 10:00 a.m. to 5:00 p.m.

Sunday, May 8, 2016 from 11:00 a.m. to 3:00 p.m.

The admission price was \$10 for one day or \$15 for the weekend. Admission was free for children under the age of 12 when accompanied by an adult.

Our static display shared Symmetry with our patrons. They could see how twisting and turning a square could change a block. It was a great way to see new life in different blocks. We also had a special exhibit from the Ottawa Modern Quilt Guild. The Modern Guild had more than 50 quilts on display of a modern esthetic; another source of inspiration. We also offered up a Quilters' Boutique where Common Thread members could sell quilted items to the public.

Sincere thanks are extended to all that participated, the many volunteers, the members of the Committee, and Sylvia Gilfix for her graphic design support.

Retreats

Committee Chairs: Lynn Strban and Adele Sauve

This past year, we held six “in-town” retreats at the Notre-Dame-des-Champs Community Centre, 3659 Navan Road, Ottawa; and one “out-of-town” retreat at Nav Canada Training and Conference Centre, Cornwall. The number of participants and dates were as follows:

Date	Type of Retreat	Number of Participants
April 21-23, 2016	In-town	34
April 28-30, 2016	In-town	25
October 21-23, 2016	In-town	30
October 28-30, 2016	In-town	31
November 18-20, 2016	Out-of-town	9
January 20-22, 2017	In-town	29
January 27-29, 2017	In-town	27

Shop of the Month

Catherine Patterson arranged for the Shop of the Month, including the raffle basket. Vendors included:

February 2016	Phyllis Home Décor	September 2016	The Fabric Box
March 2016	Quilting Quarters	October 2016	The PickleDish
April 2016	Mad About Patchwork	November 2016	Quilty Pleasures
May 2016	The Country Quilter	December 2016	Phyllis' Home Decor
June 2016	Wendy Foster Threads	January 2017	Les Ateliers Quilt et Coton

Website

Committee Chair: Ann Knechtel

This year saw the launch of our new website and the introduction of a new logo. Thanks to Owlly Design for designing the website and logo. The colours on the website match the logo colours. The website has more content and functionality including a calendar of events and the ability to book online for Guild events.

Our new website also has a new web address, commonthreadquiltguild.ca, and was moved to a new hosting provider.

All executive and committee email addresses were switched to gmail addresses. This makes it easy for people to access their Guild emails and the amount of spam received has fallen to almost zero.

Workshops

Committee Chairs: Irene Walker and Sandra Baynes

Three workshops were held at Notre-Dame des Champs, 3659 Navan Road. The workshops were as follows:

Date	Workshop Name	Instructor	Attendance
March 19, 2016	One	Sherida Giddings	17
October 1, 2016	English Paper Piecing	Elaine Cawadias	9
November 19-20, 2016	Cheesecloth Portraiture	Mary Pal	8