

Common Thread
Quilt Guild

Annual Report

May 10th, 2016

President's Report

The 2015-2016 year of our guild's activities has already gone by. For me it was a learning experience and eye opener as to how much work is accomplished behind the scene to bring to our membership the quality of events and activities that the guild was able to offer. Each month our meetings are well attended and this is a credit to the volunteers who contribute their time and energy into the positions they hold.

More specifically I would to say thank you to:

- Our treasurer, Kathryn Barr, for keeping all our financial needs well managed and in order.
- Our secretary, Danielle Butt, for documenting all our meeting discussions / decisions over this past year as well as searching for new locations for the executive meetings as the room at the Orleans' Police station is no longer available.
- Our programme co-leads Shirley MacFadden-Geiger and Linda Won. They have done a great job bringing informative and fun speakers to our membership, which allows us to continue to grow and stay current regarding new quilting trends and directions.
- Our retreats coordinators Sherida Giddings and Lynn Strban for having taken over the guild's retreats. The retreats have repeatedly been a tremendous success.
- Our workshop co-chairs, Susan Campbell and Irene Walker. They have brought new learning opportunities to the entire membership throughout the year.
- Our membership co-chairs, Pam Simons and Lyse Potvin for continually making our guild members feel welcome every month. They always start everyone's evening with warmth and a smile.
- Our library lead, Liz Villeneuve, for her continuing efforts in ensuring our library is organized and well stocked with new materials. She does this huge task with the aid of several volunteers. Without them it would be a difficult task to accomplish.
- Our Fat Quarter Club leads, Susan Baker and Del Jazey, for ensuring there is extra fun at every meeting by volunteering to do this.
- To Tammy Davies and Pat Cassidy for their enthusiasm and efforts with 'Challenge'.
- Our newsletter team, Ann-Louise Masek and Diane Greer, who generously took over from Susan Dunfield, last January. I would like to extend a heartfelt 'thanks' for generating our newsletter monthly which allows members to keep in touch with quilting news, events, workshops and related businesses.
- Our web-mistress, Catherine Patterson, for ensuring we continue to communicate with our members through the use of the web.
- Our lead for Community and Out-Reach Projects, Catherine Parkinson, and all her team. A tremendous effort by all into ensuring our guild stays in touch with our Community's needs, an important part of who we are as a guild.
- Our 2016 quilt show coordinator Kirstin Fearon.

In closing I would like to say that this has been a wonderful opportunity for me and I know that Tammy Davies, our new President, and her executive will continue to lead our guild into a wonderful and exciting new year.

Thank you,

Chantale Richard
CTQG President, 2015-2016

Minutes of the Annual General Meeting (AGM)
Mouvement d'implication francophone d'Orléans (MIFO) Centre
Tuesday, May 12, 2015

Annual Report 2014-2015

The CTQG Annual Report was provided to members at the beginning of the meeting and formally presented by the president (Carole Maisonneuve) during the AGM.

Motion made by Shirley MacFadden-Geiger to accept the minutes of the May 13, 2015 AGM; seconded by Joan Blois. There was majority member acceptance by show of hands. No objections were voiced.

Financial Statements were presented by the Treasurer (Kirstin Fearon) for the financial year Feb 1, 2014 to Jan 31, 2015.

Motion to accept the CTQG Annual Report and Financial Statement was put forward by Kirstin Fearon and seconded by Chantale Richard. Voted by show of hands and passed with obvious majority, no objections.

Elections:

The following were nominated by acclamation as there were no other candidates, election was not required.

The Directors of the Guild:

Past President:	Carole Maisonneuve	Membership:	Lyse Potvin / Pam Simons
President:	Chantale Richard	Programme:	Linda/Won / Shirley Geiger
Vice-President:	Tammy Davies	Workshops	Susan Campbell / Irene Walker
Treasurer:	Kathryn Barr	Community Projects:	Catherine Parkinson
Secretary:	Danielle Butt	Newsletter:	Ann-Louise Masek / Susan Dunfield
Retreats:	Sherida Giddings / Lynn Strban	Website:	Catherine Patterson
Library:	Liz Villeneuve	Quilt show coordinator	Kirstin Fearon

Meeting was adjourned.

**Common Thread Quilt Guild
Income Statement
for the year ended January 31, 2016**

	2016	2015
REVENUE		
Retreat	12,910	13,100
Workshop	3,529	1,830
Membership	7,035	6,710
Guest fee	490	411
Advertising	1,072	794
Challenge	40	358
Fundraising	2,052	2,175
Library	182	176
Postage fee	0	80
Guild pins and badges	139	237
Interest	625	172
Quilt show	0	26,586
Total Revenue	28,074	52,629
EXPENSES		
Retreat	12,091	12,934
Workshop	2,816	2,472
Library	328	434
Newsletter	77	202
Rent	4,300	4,000
Programme	4,164	2,700
Community projects	2,022	2,210
Challenge	338	203
Membership	53	20
Office and general	633	1,314
Quilt Show	0	18,258
Guild pins and badges	57	145
Fundraising	801	750
Bank fees	6	45
Total Expenses	27,686	45,687
NET INCOME FOR THE YEAR	388	6,942

**Common Thread Quilt Guild
Balance Sheet
as at January 31, 2016**

ASSETS	2016	2015
Cash	20,820	18,794
Short-term deposit	15,815	15,187
Accounts receivable	298	0
Prepaid expenses	2,250	2,050
TOTAL CURRENT ASSETS	39,183	36,031
LIABILITIES AND EQUITY		
Accounts payable	1,319	0
Deferred Income	4,095	2,650
Total Current Liabilities	5,414	2,650
Retained earnings, beginning of year	33,381	26,439
Add net income for the year	388	6,942
Retained earnings, end of year	33,769	33,381
TOTAL LIABILITIES AND EQUITY	39,183	36,031

Reviewer's Report

4 May 2016

President
Common Thread Quilt Guild
Orleans, Ontario

Dear Madam President:

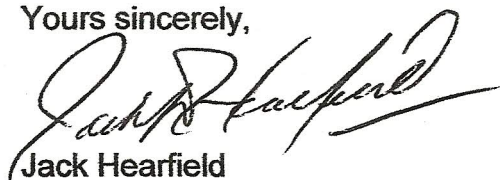
RE: Review of Common Thread Quilt Guild Financial Records 2015/16

Pursuant to the provisions of the constitution of the Guild, I have reviewed the appropriate Common Thread Quilt Guild financial records and bank statements for 2015/16. All entries were verified against the bank statements as well as the documentation provided by the chairs of the various Guild committees. As a result of the review, I have found the Guild financial records for 2015/16 to be complete and in good order.

I can provide no recommendations this year. The treasurer took great effort to ensure that all of the necessary documentation was provided to support each of the activities. Having all of the supporting documents available during the review enabled the reviewer to have a very clear picture of the Guild activities and its financial results.

Please convey my appreciation to the treasurer and all of the various committee chairs for their efforts in maintaining the highest quality of record keeping for the Guild. Their due diligence with accounting for the income and expenses of the Guild membership as a whole through its activities reflects very positively on the Guild and makes the review a fairly easy task to complete.

Yours sincerely,



Jack Hearfield

c.c. Guild Treasurer

Committee Year End Reports

Community Projects

Current Committee Chair: Catherine Parkinson

Committee members: Victoria VanderLinden, Sherrill Crowder and Judy Loree.

The members of the guild continue to provide quilts for those in need by donating supplies and tops or completed quilts in support of the following charities:

- Cuddle Quilts – Sherrill Crowder oversees the distribution of supplies and the collection of the quilts to be given to the Ottawa Hospital General Campus at risk babies. 455 quilts were given between May 2015 and April 2016. Catherine Patterson or Barb Till delivers them to the hospital. We were a little short of our goal of 500 but hopefully next year we will be able to reach it;
- Kidney Foundation - April 2016, a delivery of 3 quilts was made to the Kidney Foundation for distribution to the children on dialysis at CHEO;
- Chernobyl, Belarus - 72 quilts from our guild were sent via Mary Bernard of Brockville for use in the orphanages and affected communities;
- Eastern Ottawa Resource Centre (EORC) –This year, 20 quilts have been delivered for use by their Victims of Violence and Mental Health clients;
- Interval House – June 2015, 20 quilts were delivered for the women and children sheltered there;
- Cornerstone Housing for Women – November 2015, 7 quilts were delivered for the women sheltered there;
- Infant and Child Development Program of Algoma Public Health –Summer 2015, 9 quilts were delivered for the at risk infants and children experiencing development delays, 16 quilts were delivered in November 2015.

Thanks to the generous members of the Common Thread Quilt Guild we were able to make a donation to all the charities.

Community Projects Contest Corner

- In November 2015, we pulled two names from the 24 quilts returned by the 23 participants in the **Reduce-Reuse-Return** Summer contest (Contestants took a bagful of scraps from a bin and were to make a quilt from these). The winners of the two \$50 prizes were: Michele Bertrand and Sallie Fish.
- Upcoming Summer Contest 2016: **Where's Isaac?** Participants will receive two panels of antique (Isaac) Singer sewing machines and are challenged to cut the fabric up and use it in such a way that the viewer has to play **Where's Waldo?** to find it in the finished product. Two winners will receive \$50 each at the draw in November.

Community Outreach

CTQG was represented at three venues:

- September 19-20, 2015 at the Upper Canada Village Quilt Weekend. Victoria VanderLinden headed up the display crew. Two members quilted at Ross House in costume: Sandra Baynes and Marjorie Hanson. Ten quilts were shown.
- September 22, 2015 at The International Plowing Match, Finch, ON. Victoria VanderLinden and Cheryl Bunda spent a day sewing, quilting, and speaking to the public in front of a display of our quilted work. Victoria gave two demonstrations on the Double Wedding Ring.
- March 10, 2016 at The Ottawa Valley Farm Show, EY Centre, Ottawa. Victoria VanderLinden, Cheryl Bunda and Barb Donaldson spent the day sewing charity quilt blocks and speaking to the public.

Membership

Committee Chairs: Lyse Potvin and Pam Simons

Monthly Attendance by registered members: (on average 114 members attend meetings)

Date	Members	Guests
May 2015	108	5
June 2015	122	4
September 2015	138	4
October 2015	139	9
November 2015	140	10
December 2015	128	5
January 2016	90	4
February 2016	125	4
March 2016	141	7
April 2016	138	9

Membership statistics:

- 241 registered members which includes 20 free memberships*
- 3 members paid to have newsletter mailed
- 9 name tags were sold.
- 7 guild pins were sold
- 61 guests attended meetings throughout year

**free memberships include guild executives (and quilt show executives from previous year).*

Retreats

Committee Chairs: Lynn Strban and Sherida Giddings

This past year, we held six “in-town” retreats at the Notre-Dame-des-Champs Community Centre, 3659 Navan Road, Ottawa; and one “out-of-town” retreat at Nav Canada Training and Conference Centre, Cornwall. The number of participants and dates were as follows:

- 21 – October 16-18, 2015 (In-town)
- 30 – October 30- November 1, 2015 (In-town)
- 22 – November 20-22, 2015 (Out-of-town)
- 30 – January 22-24, 2016 (In-town)
- 28- January 29-31, 2016 (In-town)
- 32 – April 22-24, 2016 (in-town)
- 26– April 29-May 1, 2016 (in-town)

Workshops

Committee Co-Chairs: Susan Campbell and Irene Walker

We held 5 workshops this year, one had to be cancelled. They were all held at the Notre-Dame des Champs, 3659 Navan Road.

<u>Date</u>	<u>Workshop Name</u>	<u>Instructor</u>	<u>Members Attended</u>
• October 24 th , 2015	Shattered Angle	Susan Purney Mark	14
• November 11 th , 2015	Ease Peasy Topstitch Curvy Landscape	Hilary Rice	16
• November 28 th , 2015	Optical illusion	Jan Kittle	12
• February 27 th , 2015	Crocheted Selvage Bag	Michele Gagné	Cancelled
• March 19, 2015	One	Sherida Giddings	17

Newsletter

Committee Co-Chairs: Ann-Louise Masek, Susan Dunfield and Diane Greer

2015-2016 was a good season. We had 13 advertisers at the onset of the year. We started the year with Susan Dunfield generating our newsletter. In January 2016, Susan had to leave the Ottawa area and we were happy that Diane Greer, a new 'guild member' volunteered to perform the newsletter editor function for the balance of the 2015-2016 guild year.

Program

Committee Co-Chairs: Linda Won / Shirley MacFadden-Geiger

Our aim with programs this year was to continue to offer a variety of topics and to encourage interaction among our members. Together we explored:

- color in design with Victoria VanderLinden;
- the quilting journey and creative process of Martha Schellingerhoud;
- exciting new design possibilities with Susan Purney Mark;
- the quilting journey along the Silk Road with Hilary Rice;
- the fun and informative presentation by a designer of mystery quilts, Merry May;
- demonstrations of various tools and techniques by members Annie Senneville; Joan Ramsey Burn; Victoria VanderLinden; Sherrill Crowder; Susan Kirkham; Sherida Giddings, Kirstin Fearon and Linda Won;
- the alluring world of Japanese Yukata Quilts with Patricia Belyea;
- the quilting journey creating with colour with Jennifer Houlden; and
- insight on how you translate an image or an idea into a finished work of fibre art with Mary Pal.

This year instead of our traditional challenge, we organized a secret partnered swap. Participating members received another member's information sheet in order to make something specifically for them. The Swap is about getting to know each other and making new friendships. The Swap is planned to occur in June 2016.

In May, our Annual General Meeting was held, as well as a parade of the Quilt Show Winners.

At every meeting members participated in a Fat Quarter draw, as well as shared their work during Bring and Brag, for which there was a draw for a prize.

For Canada's 150, we are asking our guild members to submit a 4.5 x 6.5 inch block that portrays an idea of what Canada means to them. These blocks will be compiled into a "Postcards from Canada" quilt(s) next season.

Shop of the Month

Catherine Patterson arranged for the Shop of the Month, including the raffle basket:

<u>Month/Year</u>	<u>Shop of the Month</u>	<u>Month/Year</u>	<u>Shop of the Month</u>
• June 2015	Sew for It	• January 2016	Les Ateliers Quilt et Coton
• September 2015	The Pickle Dish	• February 2016	Phyllis Home Décor
• October 2015	Adam Hamilton Bolts	• March 2016	Quilting Quarters
• November 2015	Quilty Pleasures	• April 2016	MadAboutPatchwork
• December 2015	Flair With Fabrics	• May 2016	The Country Quilter

We have tried to act upon members' suggestions and appreciate your continued input.

Library

Committee Chair: Liz Villeneuve

The library had a successful year with the help of volunteers and additional help from guild members when needed during library hours. We added a number of books and magazines on a variety of quilting interests including art quilting, scrappy quilting and quilts from jelly rolls and precuts. Suggestions are always welcome.

Our sale of used books and magazines in June was aided by many generous donations and some old inventory. It went very well with only one book unsold.

We look forward to next year and seeing all the members who use our library.

Quilt Show 2016

Committee Chair: Kirstin Fearon.

Committee members:

Barb Till: Set Up;

Cathy Gaudet: Merchant Mall;

Kathryn Barr: Treasurer;

Paula Patterson: Programme;

Janice Namiesniowski: Volunteers;

Shirley MacFadden: Registrar;

Carole Maisonneuve & Judy Loree: Quilter's Boutique

Victoria VanderLinden: Special Exhibit / Static Display.

The Common Thread Quilt Guild presented their biennial quilt show for 2016 Mother's Day weekend at the RA Centre, 2451 Riverside Drive, Ottawa, Ontario. The theme is **Sew Full of Love**, with 200 quilts by our talented members on display.

This year's Merchant Mall will have 20 vendors:

- | | |
|-----------------------------|---|
| 1. 3 Dogs Quilting | 11. Taylor Sewing Centre |
| 2. Bytowne Threads | 12. Textile Traditions |
| 3. Cozy Quilts | 13. The Cotton Mill Threadworks |
| 4. Flair with Fabrics | 14. The Fabric Box |
| 5. Fran O'Neill | 15. The PickleDish |
| 6. Heartworks | 16. APQS Canada – We R Quilts |
| 7. Kallisti Quilts | 17. Yarn Forward & Sew-On |
| 8. Ottawa Sewing Centre Inc | 18. Picton Fabric World |
| 9. Mad About Patchwork | 19. Sew Inspired |
| 10. Quilting Quarters | 20. The Folk Village (le Village Artisanal) |

Show times were:

- Friday, May 6, 2014 from 10:00 a.m. to 7:00 p.m.
- Saturday, May 7, 2014 from 10:00 a.m. to 5:00 p.m.
- Sunday, May 8, 2014 from 11:00 a.m. to 3:00 p.m.

The price of admission is \$10 for one day or \$15 for the weekend. Admission is free for children under the age of 12 when accompanied by an adult.

Our static display shared Symmetry with our patrons. See how twisting a turning a square can change the block. A great way to see new life in different blocks. We also had a special exhibit from the Ottawa Modern Quilt Guild. The modern guild had more than 50 quilts on display of a modern esthetic; another source of inspiration. We also offered up a Quilter's Boutique where Common Thread members could sell quilted items to the public.

Sincere thanks are extended to all that participated, the many volunteers, the members of the Committee, and Sylvia Gilfix for her Graphics Design support.