

Common Thread
Quilt Guild

Annual Report

May 8, 2012

President's Report

Spring is in the air and it is time to present our Common Thread Quilt Guild's annual report to our members. This year has been another fun filled year. Once again our membership increased in anticipation of our bi-annual Quilt Show. Our monthly meetings continue to be well attended. Thanks go out to our two membership ladies, especially to Nancy Francis for all her "list" keeping and form drafting, as well as Rachel Mathews for making sure we had beautiful fat quarters for our membership draws.

Our Programme co-chairs Janet Hope and Sherrill Crowder once again found interesting and knowledgeable presenters that kept us wanting more. We learnt about the old and the new, the very small and were exposed to useful tools to help each of us produce more perfect quilts. The Christmas social was a highlight for many as it provided the opportunity to get to know other members plus everyone went home with a wonderful gift. Thank you to all who helped to make this evening so much fun!

The Guild's charity work continues to thrive and amaze. The Community Project's table is always abuzz with activity. Victoria VanderLinden, Catherine Senecal and Barb Donaldson are to be commended for their contribution of time, patience and heavy lifting.

We appreciate and look forward to the Shop of the Month participants and of course, the draw for a gift basket. Thanks go to Catherine Patterson for putting together these opportunities to spend money at our meetings.

Many workshops were organized and well attended. Sylvie Proulx continues to provide us with new and interesting projects to inspire us to break out of our comfort zone and broaden our knowledge.

Our Library is another benefit we all enjoy as members. Del Jazey and her team make sure that each of us has the chance to use this wonderful resource.

Barb Till makes every retreat a special event. Food, fun and friendship, with some quilting thrown in, guarantee that all who attend return home with happy memories.

Catherine Parkinson keeps the Guild fiscally responsible. Our money is in good hands.

Andrée Faubert has done an excellent job producing our newsletter and keeping our website up to date. No one has an excuse to miss anything!

Judy Loree, our executive's Secretary, keeps our minutes and provides me with the necessary information required at our monthly executive meetings.

This year, we are once again hosting Ottawa's Mother's Day Quilt Show aptly titled Quilts in Bloom. Linda Won and her committee have been working diligently all year to make sure that this year's show will be bigger and better than ever. Thank you to the committee in advance. We know it will be great! We will once again be able to see how talented and creative so many of our members are when we view their works of art. Challenge items will also be on display. This fun exercise would not have been possible without Johanna MacDougall's efforts along with her assistant Nancy Stass.

I have been honoured to serve as your President for the past two years. I wish to also thank Linda Won, our Past-President and Shirley MacFadden-Geiger, my Vice President, for their support and guidance throughout this past year. I wish Shirley every success for the coming year. She will be a great President!

The friendship and support given to me by the entire membership has made my time as President rewarding and memorable.

Susan Baker
President

Minutes of the Annual General Meeting (AGM)

Movement d'implication francophone d'Orléans (MIFO) Centre
Tuesday, May 10, 2011

Annual Report:

The CTQG Annual Report was provided to members at the beginning of the meeting and formally presented by the president (Susan Baker) during the AGM.

Motion made by Shirley MacFadden to accept the minutes of the 2010 AGM, seconded by Ann-Louise Masek majority member acceptance. No objections were voiced.

Financial Statements were presented. Motion to accept Financial Statements moved by, Joan Bowman seconded by Sherrill Crowder, majority member acceptance.

Motion to accept the CTQG Annual Report be accepted by Dorothy DeRose, seconded by Wendy Warren. No objections.

Elections:

The following executive was nominated by acclamation as there were no other candidates, election was not required.

Past President:	Linda Won	Membership:	Nancy Francis/Rachel Mathews
President:	Susan Baker	Programme:	Janet Hope / Sherrill Crowder
Vice-President:	Shirley MacFadden	Workshops	Sylvie Proulx
Treasurer:	Catherine Parkinson	Community Projects:	Victoria Van Der Linden
Secretary:	Judy Loree	Newsletter:	Andrée Faubert
Retreats:	Barbara Till	Website:	Christine Scharf
Library:	Del Jazey	Challenge:	Johanna MacDougall
	2012 Quilt Show Coordinator		Linda Won

Meeting was adjourned.

Financial Report As At January 31, 2012

	Feb 1, 2011 – Jan 31, 2012	Feb 1, 2010 – Jan 31, 2011
REVENUES		
RETREAT	\$ 5,785.00	\$ 5,155.00
WORKSHOPS	\$ 2,160.00	\$ 887.00
MEMBERSHIP	\$ 5,784.00	\$ 6,435.00
GUEST FEES	\$ 290.00	\$ 274.00
ADVERTISING REVENUE	\$ 1,036.00	\$ 756.00
CHALLENGE	\$ 480.00	\$ 504.00
FUNDRAISING INCOME	\$ 2,019.71	\$ 1,861.70
LIBRARY FINES	\$ 164.00	\$ 144.00
MISCELLANEOUS INCOME	\$ 187.50	\$ 41.24
POSTAGE FEES	\$ 205.33	\$ 206.00
GUILD PIN SALES	\$ 15.00	\$ 220.00
BADGES	\$ 68.00	\$ 85.00
QUILT SHOW INCOME	\$.00	\$ 20,631.00
Total Revenue	\$ 18,194.54	\$ 37,199.94
EXPENDITURES		
RETREAT EXPENSES	\$ 5,996.38	\$ 4,841.08
WORKSHOP	\$ 1,758.96	\$ 1,002.42
LIBRARY	\$ 458.74	\$ 307.92
NEWSLETTER	\$ 461.41	\$ 1,015.70
RENT	\$ 3,575.00	\$ 3,450.00
PROGRAM		
SPEAKERS/EXPENSE	\$ 2,852.59	\$ 4,000.62
COMMUNITY PROJECTS	\$ 1,544.84	\$ 2,215.27
CHALLENGE EXPENSE	\$ 477.36	\$ 480.80
MEMBERSHIP	\$ 100.21	\$ 163.72
OFFICE & GENERAL	\$ 937.53	\$ 1,176.53
Director's Insurance	\$.00	\$
QUILT SHOW EXPENSES	\$.00	\$ 19,958.09
BADGES	\$ 81.36	\$ 72.32
FEES,DUES	\$.00	\$ 203.65
FUNDRAISING EXPENSE	\$ 750.00	\$ 712.35
INSURANCE	\$.00	\$
BANK FEES	\$ 73.24	\$ 272.73
Membership Gifts	\$.00	\$ 500.00
Total Expense	\$ 19,067.62	\$ 40,373.20
NET INCOME (LOSS)	\$ (873.08)	\$ (3,173.26)

Balance Sheet As At January 31, 2012

Assets	January 31, 2012	January 31, 2011
Cash & Investments	25,194.04	24,695.15
Accounts Receivable	415.00	.00
Cash Advances	20.00	80.00
Prepaid Expenses	2,468.65	1,725.00
Total Current Assets	<u>28,097.69</u>	<u>26,500.15</u>
Liabilities & Equity		
Deferred Income	5,125.00	2,659.33
Accounts Payable	.00	.00
Retained Earnings	23,845.77	27,014.08
Net Income	(873.08)	(3,173.26)
Total Equities & Liability	<u>28,097.69</u>	<u>26,500.15</u>

Auditor's Report

20 Apr 2012

President,
Common Thread Quilt Guild
Orleans, Ontario

Dear Madam President:

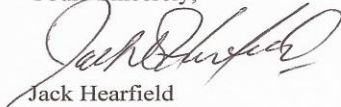
RE: Review of Common Thread Quilt Guild Financial Records 2011/12

Pursuant to the provisions of the Constitution of the Guild I have reviewed the appropriate Common Thread Quilt Guild financial records and bank statements for 2011/12. I found them to be in good order. All entries in the General Ledger were verified against the bank statements as well as the documentation provided by the chairs of the various guild committees. No discrepancies were found during the review.

With the implementation of all of the previous years recommendations and compliance to these recommendations by the treasurer and chairs of the various committees it gives the Guild a very detailed and complete record of its yearly activities. Please convey my appreciation to the treasurer and the committee chairs for their efforts in ensuring that the Guilds Financial Records are of the highest quality.

I find the books to be in good order and can offer no new recommendations this year. The financial records of the Guild appear to be full and complete and compliant with the requirement of the Canada Revenue Agency.

Yours Sincerely,



Jack Hearfield

CC: Guild Treasurer

Committee Year End Reports

Community Projects

Committee Chair: Victoria VanderLinden. Committee members: Barbara Donaldson and Catherine Senécal.

The members of the guild continue to provide quilts for those in need by donating supplies and finished quilts, tops, and quilting in support of the following charities:

- **CHEO Oncology**— November 2011, 10 teen quilts and 10 child quilts were delivered to CHEO. In June 2012, 20 more quilts will be delivered to fulfill our pledge of 40;
- **Kidney Foundation**- March 2012, our first delivery of 10 quilts was made to the Kidney Foundation for distribution to the children on dialysis at CHEO;
- **Chernobyl, Belarus**- January 2012, the first 167 items including eight wheelchair quilts were sent via Dave Shaw of Brockville for use in three orphanages;
- **Cuddle Quilts** — Barbara Donaldson oversees the distribution of supplies and the collection of the quilts to be given to the Ottawa Hospital-General Campus at-risk babies. 242 quilts were given between September 2011 and April 2012. Maria Fleming delivers them;
- **Eastern Ottawa Resource Centre (EORC)** — this year, 34 quilts have been delivered for use by their Victims of Violence and Mental Health clients;
- **Interval House**- February 2012, our first 20 quilts were delivered for the women and children sheltered there; and
- November 2011-one quilt was given to an Ottawa couple who had been burned out of their home.

Two Meter Marathon- Summer Contest 2011: participants signed out a two meter length of fabric. To date, 30 participants have returned 7 quilt tops, 17 quilts and 19 Cuddle Quilts. The following are the winners of the draw held in October:

Lois Waara - Cuddle Quilts: \$10.00
Janet Breffit - Quilt Top: \$15.00
Paulette Sanderson - Quilt: \$75.00

Thank you to the generous members of the Common Thread Quilt Guild who make all this giving possible!

Victoria VanderLinden

Committee Year End Reports (cont'd)

Membership

Committee Chairs: Nancy Francis and Rachel Mathews

Membership statistics:

- 201 registered members which includes 16 free memberships*
- 23 members paid to have newsletter mailed
- 10 guild pins were sold.
- 61 guests attended meetings throughout year

Monthly Attendance by registered members: (on average 119 members attend meetings)

- 131 — June
- 127 — September
- 111 — October
- 128 — November
- 115 — December
- 118 — January
- 105 — February
- 119 — March
- 120 — April

**free memberships include guild executives.*

Retreats

Committee Chair: Barbara Till

This past year, we held three in-town retreats at the Notre-Dame-des-Champs, 3659 Navan Road and one out-of-town retreat at Nav Canada Training and Conference Centre, Cornwall. The number of participants and dates are as follows:

- 29 — October 28-30, 2011 (In-town)
- 16 — November 25-27, 2011 (Out-of-town)
- 30 — January 27-29, 2012 (In-town)
- 30 — March 30-April 1, 2012 (In-town)

Workshops

Committee Chair: Sylvie Proulx

We held 8 workshops this past year at the Notre-Dame des Champs, 3659 Navan Road.

<u>Date</u>	<u>Workshop Name</u>	<u>Instructor</u>	<u>Members Attended</u>
• October 15, 2011	Trip Around the World	Victoria VanderLinden	5
• November 19, 2011	Grommet Bag	Victoria VanderLinden	7
• December 3, 2011	Seattle Streets	Shirley MacFadden	10
• January 21, 2012	Appliqué Day	Victoria VanderLinden	6
• February 4, 2012	Quilt-as-you-go — 4 methods	Victoria VanderLinden	14
• February 25, 2012	Tote Bag with Dowels	Michèle Gagné	2
• March 24, 2012	Bargello Table Runner	Michèle Gagné	10
• April 21, 2012	Trip Around the World	Victoria VanderLinden	7

Committee Year End Reports (cont'd)

Newsletter and Website

Committee Chair: Andrée Faubert

The 2011-2012 was another good season. Many thanks to all that contributed to the Newsletter. We sent hard copy newsletters to 23 members. We had six advertisers this season. We will try to find more advertisers for next year.

Programs

Committee Chair: Janet Hope and Sherrill Crowder

Our aim with programs this year was to continue to offer a variety of topics and to encourage interaction among our members. Together we explored:

- the quilting journey and creative process to 3-D quilts of Dominique Ehrmann;
- the innovative art quilts of Catherine Timm;
- colour choices with Michèle Gagné;
- women and quilts in Canadian history with Pauline Grondin;
- the work of 4 quilters preparing for the Houston Quilt Show in the film, *Stitched*;
- emancipation from our stash with Jennifer Hodge;
- the world of miniatures with Barry Moss; and
- the challenges and insights gained through opening and operating a quilt shop with Sue Gieratz.

Our social evenings gave us the opportunity to meet and get to know other members as well as share their work. In December, Thelma Robbins shared with us her award-winning work and original designs and techniques. In May, the Challenge quilts were on display. At every meeting members share their work during Bring and Brag, for which there is a draw for a prize. We have tried to act upon members' suggestions and appreciate your continued input.

Catherine Patterson arranged for the **Shop of the Month**, including the raffle basket:

<u>Month/Year</u>	<u>Shop of the Month</u>	<u>Month/Year</u>	<u>Shop of the Month</u>
• June 2011	Aunt Beth's Quilt World	• January 2012	Dragonfly Quilts
• September 2011	Picket Fence Quilts	• February 2012	Sew Inspired
• October 2011	Running Stitch	• March 2012	MadAboutPatchwork
• November 2011	Quilting Quarters	• April 2012	Sew For It
• December 2011	Quilty Pleasures	• May 2012	The Country Quilter

Library

Committee Chair: Del Jazey

The library had another successful year. We conducted a sale of older books and magazines which was a huge success. We purchased new books and magazines and managed to clear out some of the older ones. Any requests for specific books are happily accepted.

Committee Year End Reports (cont'd)

Challenge

Committee Chair: Johanna L. MacDougall and Nancy Stass

The theme for the 2011/12 Challenge was **All Creatures – Great or Small**. 40 Challenge kits were sold and 9 wall hangings were submitted on April 10th for judging at our Annual General Meeting in May.

2012 Quilt Show

Committee Chair: Linda Won. Committee members: Barb Till, Set Up; Catherine Patterson, Merchant Mall; Catherine Parkinson, Treasurer; Paula Patterson, Programme; Carole Maisonneuve, Volunteers; Kirstin Fearon, Publicity; Sherrill Crowder, Registrar; Sylvia Gilfix, Art Design; and Victoria Van der Linden, Special Exhibit / Static Display.

The Common Thread Quilt Guild will present their biennial quilt show for 2012 Mother's Day weekend at the RA Centre, 2451 Riverside Drive, Ottawa, Ontario. The theme is **Quilts in Bloom**, with 200 quilts by our talented members on display. This year's Merchant Mall will have 20 vendors from Ottawa and the surrounding area:

- | | |
|-----------------------|---------------------------------|
| 1. Aunt Beth's | 11. Mad About Patchwork |
| 2. Bytowne Threads | 12. Picket Fence Quilts |
| 3. Cozy Quilts | 13. Quilting Quarters |
| 4. Dragonfly Fabrics | 14. Quilty Pleasures |
| 5. Flair with Fabrics | 15. Sew Inspired |
| 6. Fran O'Neill | 16. Taylor Sewing Centre |
| 7. Heartworks | 17. The Cotton Mill Threadworks |
| 8. Homestead Stitches | 18. The Country Quilter |
| 9. Just Me | 19. The Running Stitch |
| 10. Kallisti Quilts | 20. Yarn Forward & Sew-On |

Show times are:

- Friday, May 11, 2010 from 10:00 a.m. to 7:00 p.m.
- Saturday, May 12, 2010 from 10:00 a.m. to 5:00 p.m.
- Sunday, May 13, 2010 from 11:00 a.m. to 4:00 p.m.

The price of admission is \$8 for one day or \$12 for the weekend. Buses are always welcome.

Take a break in the Patio where there will be a rebus puzzle depicting items found in a garden on display.

To promote the show, a Sew Day was held on February 11, 2012 at the Notre-Dame-des-Champs, 3659 Navan Road. Twenty-eight members participated.

Sincere thanks are extended to all that participated, the many many volunteers and especially the members of the Committee.